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| Your Name Surname | | | | | | | | | | | |
|  | P |  | [Phone] |  | E |  | Email |  | A |  | [Address] |

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| Objective |  | Education |
| [Type in a brief objective.] |  | **[Bachelor’s Degree]**  [School]  [Address]  [Date graduated]  **[Post Graduate Degree]**  [School]  [Address]  [Date graduated/Units earned] *Include only bachelor’s degree and post graduate studies. You might want to include awards and honors received. DELETE THIS PART BEFORE SAVING.* CERTIFICATIONS  * [PRC/Licensing Organization]   [License Number]  [Validity]   * [Include other licenses if available]   [License Number]  [Validity] KEY SKILLS  * [Skill A] * [Skill B] * [Skill C] * [Skill D]  *Highlight key skills that demonstrate your expertise and sustainability for the role. DELETE THIS PART BEFORE SAVING.*AWARDS/RECOGNITIONS  * [Award] * [Award] |
| PROFESSIONAL Experience |
| **[Job Title]** [Dates From] – [To]  [School Name]  [Brief Job Description]  **[Job Title]** [Dates From] – [To]  [School Name]  [Brief Job Description]  **[Job Title]** [Dates From] – [To]  [School Name]  [Brief Job Description]    *Only include experiences related to teaching. Please arrange it in descending order, starting with you most recent experience. Add more sections if needed.* ***DELETE THIS PART BEFORE SAVING****.* |
| References |
| **[Name]**  [Position] - [Address/School]  [Email/Telephone Number]  **[Name]**  [Position] - [Address/School]  [Email/Telephone Number]  **[Name]**  [Position] - [Address/School]  [Email/Telephone Number]  *(References should be an employer, a supervisor, principal, or school head that you have worked with within the last 3 years.* ***DELETE THIS PART BEFORE SAVING.****)* |