|  |
| --- |
| Your Name Surname |
|  | P |  | [Phone] |  | E |  | Email |  | A |  | [Address] |

|  |  |  |
| --- | --- | --- |
| Objective |  | Education |
| [Type in a brief objective.] |  | **[Bachelor’s Degree]**[School][Address][Date graduated]**[Post Graduate Degree]**[School][Address][Date graduated/Units earned]*Include only bachelor’s degree and post graduate studies. You might want to include awards and honors received. DELETE THIS PART BEFORE SAVING.* CERTIFICATIONS * [PRC/Licensing Organization]

[License Number][Validity]* [Include other licenses if available]

[License Number][Validity]KEY SKILLS* [Skill A]
* [Skill B]
* [Skill C]
* [Skill D]

*Highlight key skills that demonstrate your expertise and sustainability for the role. DELETE THIS PART BEFORE SAVING.*AWARDS/RECOGNITIONS * [Award]
* [Award]
 |
| PROFESSIONAL Experience |
| **[Job Title]** [Dates From] – [To][School Name]     [Brief Job Description]**[Job Title]** [Dates From] – [To][School Name]     [Brief Job Description]**[Job Title]** [Dates From] – [To][School Name]     [Brief Job Description] *Only include experiences related to teaching. Please arrange it in descending order, starting with you most recent experience. Add more sections if needed.* ***DELETE THIS PART BEFORE SAVING****.* |
| References |
| **[Name]**[Position] - [Address/School][Email/Telephone Number]**[Name]**[Position] - [Address/School][Email/Telephone Number]**[Name]**[Position] - [Address/School][Email/Telephone Number]*(References should be an employer, a supervisor, principal, or school head that you have worked with within the last 3 years.* ***DELETE THIS PART BEFORE SAVING.****)* |